

CO-OPERATIVE FEDERATION OF VICTORIA

MINUTES OF THE COUNCIL MEETING HELD AT 55 WALSH STREET, WEST MELBOURNE
ON THE 17TH JULY, 1978.

PRESENT:

Mr. M. Rundle (chairman), Messrs. E.J. Long, J. Mason, J.N. Black,
B. Macintosh, J. Bainbridge and J.F. Rigby (secretary).

APOLOGIES:

Messrs. I.A. Wood, R. Naismith and O. Slattery.

MINUTES:

The minutes of the Council Meeting of the 19th June 1978 as
circulated were confirmed.

FINANCIAL:

The statement revealed the following balances as at July 1978.

Bank Balance	\$4,910.49 Cr
Y.C.W. Deposit	\$5,000.00

The financial statement was received and the payment of the
following accounts approved:-

Y.C.W. - Air fares	\$ 105.20
J.F. Rigby	450.00
M.G. Co-op.	474.70
C.F.A.	<u>5.40</u>
	\$1,036.30

JOINT SECRETARIAT: The proposed joint secretariat was fully discussed and it
was agreed that the sub-committee should arrange a meeting with
the Australian President, Mr. I. Hunter, and also that a further
meeting be arranged between the sub-committee, Mr. Hunter and
also Mr. W. Rawlinson.

The guidelines for the sub-committee for the formation of the
joint secretariat were that the maximum contribution from Victoria
for the first year is \$17,500 and for this amount the joint
secretariat provide all the current secretarial service and where
necessary develop the Federation by visiting Co-operatives
with the objective of increasing membership, liase with State
Government and the general education of the Victorian Co-operatives.

The Committee are to endeavour to formulate guidelines which will
allow the measurement of the achievement of the proposed plan.

1978/79 SUBSCRIPTIONS: Moved by Mr. J. Bainbridge that the subscription for
1978/79 be increased to \$600 per member. This motion was not
seconded and therefore lapsed.

It was agreed to further discuss this matter next meeting.

CO-OPERATIVE FEDERATION OF VICTORIA

MINUTES OF THE COUNCIL MEETING HELD AT 55 WALSH STREET, WEST MELBOURNE ON THE
21ST AUGUST, 1978.

PRESENT: Mr. M. Rundle (Chairman) and Messrs. E.J. Long, B. Macintosh, J. Bainbridge,
O.J. Slattery, J. Mason, J.N. Black and J. Rigby (Secretary).

APOLOGIES: Messrs. I.A. Wood and R. Naismith.

MINUTES: The minutes of the Council Meeting held on the 17th July as circulated
were confirmed.

FINANCIAL: The statement revealed the following balances as at 21st August, 1978

Bank Balance	\$4,789.10 CR
Y.C.W. Deposit	\$5,000.00

The financial statement was received and the payment of the following
accounts approved.

J. Mason	\$ 32.30
Phosphate Co.	<u>83.60</u>
	<u>\$115.90</u>

JOINTS SECRETARIAT: The report of the Sub-Committee which had negotiated with
Messrs. I. Hunter and W. Rawlinson as circulated was discussed. The
Chairman pointed out that it was agreed that the principle of the Co-
operative Federation of Australia remain the employer of the Executive
Officer and that the Co-operative Federation of Victoria share the
fixed cost of the operating expenses of the Joint Secretariat, such as
Executive Officers salary and car allowance with the office rental
charge. The remaining controllable expenses for each Federation would
be set within a budget drawn up by each council. This would allow
some degree of measuring the achievement of the joint venture.

A thorough discussion on the matter took place and it was agreed that
specific guidelines should be drawn up as to what this Federation
expected of the Executive Officer and that this should be submitted to
the September meeting.

V.C.C.A.: Mr. J. Bainbridge made the offer that the V.C.C.A. was prepared to act
as a facilitator and draw up ideas from all members of the Council
and suggest fund raising services. It was agreed that the V.C.C.A. be
requested to submit a formal proposition for consideration.

C.F.A. CONTRIBUTION: The situation of what fee Victoria should pay to the
Co-operative Federation of Australia for the period 1st July 1978
until the Secretariat be transferred to Melbourne and it was agreed
that this subscription should be \$1000.

C.F.V. SUBSCRIPTIONS 1978/79: The report by the Chairman was discussed and the following fee structure
was adopted for 1978/79.

CO-OPERATIVE FEDERATION OF VICTORIA

Minutes of Council Meeting held at 55 Walsh Street, West Melbourne on 18th September, 1978.

Present:

Mr. M. Rundle (Chairman), Messrs. J.N. Black, E.J. Long, K. Currey, O.J. Slattery, J. Bainbridge, and J.F. Rigby (Secretary).

Apologies:

Messrs. I.A. Wood, J. Mason and B. Macintosh

Minutes:

The Minutes of the Council Meeting held on 21st August, 1978 as circulated were confirmed.

Financial:

The Statement revealed the following balances as at 18th September, 1978.

Bank Balance	\$4,789.19 Cr.
Y.C.W. Deposit	\$5,000.00

Joint Secretariat:

The Chairman welcomed Mr. W. Rawlinson to the meeting and invited him to join in the discussions and advise the Council on any matters he felt relevant to the Joint Secretariat. Mr. Rawlinson stated he was very happy ~~to~~ with the proposition and looked forward to the new structure. He also stated that four states had agreed to the Joint Secretariat proposal and the fifth state had not had a meeting at that time.

Service Agreement:

The Draft Service Agreement between Co-operative Federation of Australia and the Co-operative Federation of Victoria was tabled and the recommendation of the Sub Committee to approve Clauses 1 to 9 and replace Clause 10 as follows was approved. Clause 10 - "The initial period of this contract shall be for fourteen months until 31st December, 1979, but the contract will be subject to review in September, 1979. If the contract continues beyond December, 1979, then it can only be terminated by the giving of three months' notice in advance by either Federation."

News Release:

It was agreed that a circular be drawn up and forwarded to co-operatives regarding the new structure which is to operate from 1st November, 1978. This is to be forwarded to the newspapers.

Guidelines Governing
Appointment of Joint
Secretariat:

The Sub Committee report circulated was discussed, in particular whether new members should be sought before the initial survey of the requirement of existing members and the development of services made. It was acknowledged that the guidelines and priorities were not necessarily in strict order but in fact many items would be carried out simultaneously. Mr. Rawlinson indicated that he felt the approaches to existing members and some selected non members would be made immediately and a preliminary survey would be ready for the December meeting of Council. The guidelines as circulated were then adopted.

Rule of C.F.V.:

It was agreed that the Council recommended to the Annual Meeting that the Rules of Co-operative Federation of Victoria be amended as follows:

Clause 5 b. - the last word "and" be deleted.
Clause 5 c - Delete this sub clause.

Honorary Treasurer:

It was agreed that Mr. J.F. Rigby be appointed Honorary Treasurer of the Co-operative Federation of Victoria as from 1st November, 1978.